

**GREAT FALLS JOB SERVICE EMPLOYERS COMMITTEE (JSEC)**  
**Career and Technical Education Scholarship**

**SCHOLARSHIP CRITERIA 2014**

- AWARD:** A minimum of one (1) scholarship up to \$500, non-renewable, awarded upon completion of one semester of post-secondary education to be applied to a second semester.
- PURPOSE:** This scholarship is designed to provide financial assistance to high school seniors who want to further their knowledge, skills and abilities by engaging in a course(s) of study at the post-high school level. This advanced training is not limited to traditional college or university course work and can include any trade or technical school.
- ELIGIBILITY:** Any high school senior living within the service area of the Great Falls Job Service Workforce Center (public or private schools) with a 2.5 GPA.

**AND**

Plan on pursuing post secondary training in one of the following Career and Technical Education clusters:

Business  
Family and Consumer Science  
Health Science/medical occupations  
Industrial Technology  
Agriculture

- SELECTION:** Completion of required application form (including answers to questions), two reference letters, school transcript and a possible interview with a committee of JSEC members. Preference will be given to individuals who concentrate in one or more Career and Technical Education Clusters as shown on their transcript
- DEADLINE:** All application materials must be received by the JSEC coordinator no later than **March 7, 2014**. Applications may be submitted via mail, fax or electronically to the contact listed below.
- PAYMENT:** The Great Falls Job Service Employers' Committee will award the approved scholarship to the student or educational facility upon the completion of their first semester of training. In order to receive the scholarship funds, the student must submit a copy of their transcript to the JSEC and have a GPA of no less than 2.5. Any scholarship not claimed by the end of the first post secondary year of training will be forfeited.

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**CONTACT:** Job Service Employers Committee  
c/o Barbara Hardy, JSEC Coordinator  
1018 7th St S  
Great Falls, MT 59405  
(406) 791-5816 fax (406)791-5889  
[bhardy@mt.gov](mailto:bhardy@mt.gov)

**GREAT FALLS JOB SERVICE EMPLOYERS COMMITTEE (JSEC)  
SCHOLARSHIP APPLICATION 2014**

**Submit application materials to: Great Falls Job Service Employers Committee  
C/o Barbara Hardy, JSEC Coordinator, 1018 7<sup>th</sup> Street S, Great Falls, MT 59405  
Fax: 406-791-5889      e-mail: [bhardy@mt.gov](mailto:bhardy@mt.gov)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street or PO Box)                      (City)                      (State)                      (Zip Code)

Phone Number: \_\_\_\_\_ Message Number: \_\_\_\_\_

Current School Attending: \_\_\_\_\_

Graduation Date: \_\_\_\_\_

Cumulative Grade Point Average: \_\_\_\_\_ **(Attach School Transcript)**

Name of Post-Secondary School Planning to Attend: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Planned Program or Course of Study: \_\_\_\_\_

Please attach brief answers to the following questions:

1. What are your career goals and how will further education assist you in achieving these goals?
2. Describe your school activities, volunteer work and/or paid employment the last 2 years. (limit response to one page)
3. Describe your financial needs.
  - a. What costs do you expect to incur for two semesters of post secondary education following your high school graduation. Limit your costs to tuition, books, fees, housing, meals and miscellaneous.
  - b. What is your plan to pay for your future education and training?
  - c. What impact would receiving this scholarship have on your plans for post-secondary education or training?
4. Two (2) letters of reference. Letters of reference should come from an individual in the community and from an individual connected with your current educational setting. The letters should indicate your leadership, initiative, dependability and personal qualities/character. Scholarship Reference Form is attached.

\_\_\_\_\_  
Applicant's Signature      (electronic signature acceptable)

\_\_\_\_\_  
Date

**GREAT FALLS JOB SERVICE EMPLOYERS COMMITTEE (JSEC)  
SCHOLARSHIP APPLICANT REFERENCE FORM 2014**

INSTRUCTIONS TO SCHOLARSHIP APPLICANT: Obtain two (2) letters of reference. Letters of reference should come from an individual in the community and from an individual connected with your current educational setting. The letters should indicate your leadership, initiative, dependability and personal qualities/character. The reference form is to be returned directly to the scholarship committee, not to be included with your scholarship application.

INSTRUCTIONS TO REFERENCE PROVIDER: Thank you for your support of a student applying for the JSEC scholarship. Your letter of reference needs to include information regarding the students' leadership abilities, initiative, dependability and personal qualities such as character as well as clearly identifying the student and yourself. Any information you provide will be considered confidential.  
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Name of Scholarship Applicant  
School  
Name of Reference and Title  
Reference Address and Phone Number

Please include:

1. How long have you known the applicant and in what capacity?
2. Information regarding leadership ability, initiative, dependability and personal qualities, such as character.
3. What additional information can you provide from your observations and relationship with this applicant, which would be helpful to the scholarship selection committee?

**Please return reference letter to:**

Job Service Employers Committee  
c/o Barbara Hardy, JSEC Coordinator  
1018 7th St S  
Great Falls, MT 59405  
Phone: (406) 791-5816      fax: (406)791-5889  
e-mail: [bhardy@mt.gov](mailto:bhardy@mt.gov)

**Reference letter may be submitted via mail, fax or electronically  
Must be received no later than March 7, 2014**